

**GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT**

PUBLIC SERVICES – Sri S. Ravi Kumar, Office Subordinate, Law Department –  
Departmental Proceedings under Rule 20 of the Andhra Pradesh Civil Services  
(Classification, Control and Appeal Rules, 1991 - Articles of Charges - Issued.

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LAW (M.I) DEPARTMENT

G.O.Rt.No. 1554

Dated: 03-10-2011.

**ORDER:**

It is proposed to hold an enquiry against Sri S. Ravi Kumar, Office Subordinate, Law Department in accordance with the procedure laid down in Rule 20 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991.

2. The substance of the imputations in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charges (Annexure-I), imputations of misconduct or misbehaviour (Annexure-II), list of documents (Annexure-III), and list of witnesses (annexure IV)

3. Sri S. Ravi Kumar, Office Subordinate, Law Department is directed to submit a written statement of his defence within ten (10) days of the receipt of this order.

4. Sri S. Ravi Kumar, Office Subordinate, Law Department is informed that an inquiry will be held only if the articles of charges are not admitted. He should, therefore, specifically admit or deny article of charge.

5. Sri S. Ravi Kumar, Office Subordinate, Law Department is further informed that if he does not submit his written statement of defence on or before the date specified in para (3) above, further action will be processed based on the material available.

6. Attention of Sri S. Ravi Kumar, Office Subordinate, Law Department is invited to rule 24 of the Andhra Pradesh Civil Services (Conduct) Rules, 1964, under which no Government Servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further his interest in respect of matters pertaining to his service under the Government. If any representation is received on his behalf from another person in respect of any matter dealt within these proceedings, it will be presumed that Sri S. Ravi Kumar, Office Subordinate, Law Department is aware of such a representation and it has been made at his instance and action will be taken against him for violation of rule 24 of the A.P. Civil Service (Conduct) Rules, 1964.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R.DAMODAR  
SECRETARY TO GOVERNMENT,  
LEGAL AFFAIRS

To  
Sri S. Ravi Kumar,  
Office Subordinate,  
Law Department.

Copy to: S/f and S/c.

//FORWARDED::BY ORDER//

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### **ANNEXURE-I**

Statement of Articels of Charge framed against Sri S.Ravi Kumar,Office Subordinate, Law Department.

#### **Article- I:**

That the said Sri S.Ravi Kumar, Office Subordinate, Law Department absented from duty un-authorizedly for 98 days from January 2011 to July,2011 and the details of dates are shown below :-

SI.NO.	Dates of Absence	Total Days
1	January,2011,1-1-2011 to 31-1-2011	31
2	February,2011, 1.2-2011,17-2-2011,22.2-2011,26-2-2011	4
3	March,2011, 1-3-2011,5-3-2011,8-3-2011,10-3-2011,25-3-2011 and 30-3-2011	6
4	April,2011: 1-4-2011,2-4-2011,11-4-2011,16-4-2011,18-4-2011,26-4-2011 and 27-4-2011	7
5	May,2011,: 2-5-2011,4-5-2011,9-5-2011 to 12-5-2011 25-5-2011,27-5-2011 and 31-5-2011	9
6	June,2011: 17-6-2011 to 31-6-2011	15
7	July,2011: 1-7-2011 to 26-7-2011	26

The above details indicate that the individual is irregular in attending to the office and he has been absenting himself unauthorizedly. He did not apply for grant of any kind of leave for his above absence periods in advance as per the Rules in force or he did not even intimated about his absence, which shows his negligence and dereliction to duty. Thus, he contravened rule 3 of the A.P. Civil Services (Conduct) Rules,1964..

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## **ANNEXURE –II**

### **Statement of imputations of misconduct or misbehaviour in support of the articles of charge framed against Sri S. Ravi Kumar, Office Subordinate, Law Department**

As a Office Subordinate in Law Department Sri S.Ravi Kumar,Office Subordinate has unauthorizedly absented for 98 days without applying any kind of leave. This shows his dereliction to duty and also amounts to violation of rule 3 of the A.P.Civil Services (Conduct) Rules,1964.

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**ANNEXURE –III**

**LIST OF DOCUMENTS BY WHICH THE ARTICLES OF CHARGE FRAMED  
AGAINST SRI S.RAVI KUMAR, OFFICE SUBORDINATE ARE PROPOSED  
TOBE SUSTAINED.**

Copy of the Attendance extract dated.8-7-2011 and 11-07-2011 and observations of the D.S.(OP) thereon.

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**ANNEXURE –VII**

**List of witnesses by whom the articles of charge framed against Sri S.Ravi Kumar, Office Subordinate, Law Department are proposed to be sustained.**

- 1.Smt M.Vijaya, Roneo Duplicating Operator
- 2.Sri M.Ravi Kumar, the then Section Officer, Law (M) Department

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